

Staff Council General Meeting Minutes
Sam Houston State University
February 12, 2020

I. Call To Order

Natalie Payne called the meeting to order at 1:31pm.

II. Reading/Approval of Minutes Natalie Payne

The November meeting minutes were emailed to members on November 27th. No corrections to the minutes were received. A motion to approve the minutes was made by Jerrell Sherman and seconded by Joe Agins. All members were in favor and none opposed. Minutes were approved.

III. Treasurers Report Rachel Bubela

Rachel Bubela submitted the following balances:

- PDC: \$6,000
- Friends of Staff Council: \$4,134.23
- E-board: \$830.00
- Staff Development: \$370.00
- Nomination and Elections: \$50.00
- Special Events: \$874.50
- News and Networking: \$150.00
- Staff Affairs: \$0.00

A motion to approve the Treasurer's Report was made by Benjamin Cantu and seconded by Jerrell Sherman. All members were in favor and none opposed. Treasurer's Report was approved.

IV. Chairs Report Natalie Payne

Natalie reported that she recently met with Dr. Hernandez to discuss events, updates and goal progress. Dr. Hernandez was very pleased with our progress. He mentioned that the reorganization within the University, should be complete. This will allow us to secure accurate numbers from HR for the upcoming elections. He asked that we please communicate to staff across campus the update to the Wellness policy. He also encouraged us to continue promotion of Student Worker Employment Appreciation, as well as a new initiative to recognize Custodial and Grounds. If anyone knows of another staff group, that should be recognized, please let Natalie know.

V. Committee Reports

News and Networking: Joseph Agins

Joe stated that his team (Dustin Thornton) continues to update the website. The next Spotlight on Staff honorees are Kyley Houck for January and Nicole Holland for February. Specific details will be forwarded via email. Joe also stated that

Evan Anderson reported that the Sustainability committee has received funding to purchase three (3) solar powered chargers (devices and phones) that will be placed around campus. They are also looking to do a single use outreach for breakrooms across campus, eliminate single use items such as utensils and disposable products. The committee is also planning to meet to discuss upcoming Earth Day activities.

Divisional Reports:

None.

VIII. Upcoming Events

Next Staff Council Meeting – April 8th – *March meeting was cancelled due to PDC conference*

IX. Adjournment

Meeting was adjourned.

Minutes submitted by: Megan Hobbs-Barrett on 02/13/2020